

SPEEA Aerospace Career Enhancement (ACE)



Learn with ACE

Live & Interactive Excel Training: Lookups and Pivot Tables

Tuesday, Dec. 14 and Thursday, Dec. 16

5 to 7 p.m.

Virtual (two screens preferred) - limited class size

Register – ACE@speea.org

About the class: Learn how to solve a wide range of problems/situations with the combination of IF functions, VLookup functions, Pivot Tables and Pivot Charts with **Chris Carhart**, a test engineer for Boeing Test & Evaluation. He has also taught this class through Ed Wells Partnership.

10 Resume Writing Mistakes You Don't Want to Make

Wednesday, Jan. 19

5 to 6 p.m.

Virtual

Register – ACE@speea.org

About the class: Discover the do's and don'ts from the employer's perspective and how to get noticed with **Dawn Rasmussen**, certified resume writer and author of "Forget Job Security: Build Your Marketability."

Bulletin Board Number

#21-071 Puget Sound



December

••• Bulletin Board Notice •••

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